



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS AIR FORCE SERVICES AGENCY

JUL 27 2011

MEMORANDUM FOR ALMAJCOM DIRECTORS OF MANPOWER, PERSONNEL, AND SERVICES

FROM: HQ AFSVA/SVP
2261 Hughes Avenue, Suite 156
Lackland AFB TX 78236-9854

SUBJECT: 2011 Air Force Athlete of the Year Award (**Suspense: 7 October 2011**)

1. The Air Force annually recognizes an Air Force Male Athlete of the Year and Air Force Female Athlete of the Year. To ensure all deserving athletes are considered for this prestigious award, we are soliciting your assistance in nominating one male and one female athlete from your command. Please canvas your installations for applications and forward your nomination for one Male and one Female Athlete for the year 2011 to HQ AFSVA/SVPCL by 7 October 2011. Negative replies are requested.
2. Nomination packets (see attached) must include essential background information on each candidate, to include full name, military address, home address, home and work phone numbers, military occupational skill, height, weight, and date of birth. Nominations not submitted in the specified format will be rejected. Additionally, the packet must include:
 - a. A separate section addressing athletic accomplishments to include list of sport(s), outstanding performances, and/or records achieved during Armed Forces, national, international, and Conseil International du Sport Militaire competitions from October 2010 through September 2011 (bullet format, citing name of event, date, and results). Athletic performance at local, regional, or state levels may also be cited, as well as the individual's contribution to team results. This section addresses the most pertinent information used in rating candidates for this award.
 - b. A separate paragraph should address military awards, honors, and civic recognition during the award year. The concluding paragraph may list in bullet format the preceding two years' athletic accomplishments, as well as any additional information that might be of value in rating the nomination.
 - c. One 5" X 7" color, head and shoulders photo in military uniform and two 5" X 7" color, action photos showing the nominee in some phase of athletic competition (digital copies accepted).
 - d. A nomination letter signed by the nominee's commanding officer (minimum field grade officer).
3. Last year's Air Force Male Athlete of the Year was Captain James Bales of Peterson Air Force Base, Colorado. The Female Athlete of the Year was First Lieutenant Kathy Rakel from

Luke Air Force Base, Arizona. This year's winning athletes will be announced at the annual Air Force Fitness and Sports Awards Ceremony at the Air Force Fitness Program Managers Training, Orlando, Florida, from 29-30 November 2011. HQ AFSVA/SVPCL will fund award winner expenses to this ceremony.

4. Your assistance in identifying deserving athletes is appreciated. Our project officer is Mr. Steve Brown, HQ AFSVA/SVPCL, 2261 Hughes Avenue, Suite 156, Lackland AFB TX 78236-9854, e-mail stephen.brown.3@us.af.mil, DSN 969-7231, or commercial (210) 395-7231.

A handwritten signature in dark ink, appearing to read "David Anderson", with a long horizontal flourish extending to the right.

DAVID M. ANDERSON, Colonel, USAF
Director of Programs

Attachment:
Nomination Format